UCRP Central Committee Meeting
February 17, 2024 10:00 AM
Mountain View High School
665 W Center St, Orem

Chair: Cristy Henshaw, UCRP Chair
Secretary: Kirby Glad, UCRP Secretary

Call To Order: 10:17
Prayer: Aaron Bullen
National Anthem by the assembly
Pledge of Allegiance: Deborah Raleigh
Platform Plank Reading: Crystal Muhlestein

> The United States of America is a Compound Constitutional Republic based on the rule of law, representatives elected by sovereign citizens to exercise authority on their behalf, and a system of internal and external checks and balances.

Parliamentary Tips – Kirby Glad – See slides below

The Minutes for 1/13/24 – Approved without correction

Treasurer: Mark Hailstone – see slides below

> The budget was presented:

2024 Budget	
Starting Balance	
Estimated balance start of 2024	41,307.77
INCOME	
Lincoln Day Dinner	30,000.00
County Meetings	1,500.00
Convention	2,500.00
Precinct Caucus Donations	5,000.00
General Donations (Uncategorized)	5,000.00
Monthly Donations (Elephant Club)	3,600.00
TOTAL CASH RECEIPTS	47,600.00
Balance before expenses	88,907.77
EXPENSE	
2024 Candidate Support	5,000.00
Central Committee Meetings	2,500.00
Committee Support	2,500.00
Youth Outreach	5,000.00
Minority Outreach	2,500.00
Convention	5,000.00
Precinct Caucus Expenses	15,000.00
Discretionary Expenses	500.00
Education & Training	3,000.00
Events (Picnic, Concert, etc)	3,000.00
Legal Counsel	-
Legislative Districts	1,625.00
Lincoln Day Dinner	15,000.00
Rallies/Meet the Candidates	2,000.00
Financial Review (Biennial)	1,000.00
Technology (Audio/Visual, Hosting & Development)	4,000.00
Other Monthly Expenses (Storage Unit, email service, etc)	3,500.00
TOTAL CASH PAID OUT	71,125.00
Income/ Expense Projected Cash Reserve	17,782.77

Charles Pipkin moved to approve the budget as presented, and expenditure up to $15,000 for the March 5th Caucus, and expenditure of up to $15,000 for the Lincoln Day Dinner not to exceed revenue. Adopted

Education Officer: Caucus Training - Keri Guinn – See slides below

Officer Reports:

Finance Officer - Mark Cluff – See slides below

Lincoln Day Dinner

Elephant Society Update

Chair – Cristy Henshaw – See slides below

Upcoming Events

MVP Award Presentation

Caucus Social Media

Secretary – Kirby Glad – see slides below

Approval of appointed officers

Wendy Hard – Volunteers Officer

Beth Luthy – District 65 Chair

These appointments were approved

Standing Rule - Delegate Agreement

Derek Bunn moved to adopt the standing rule as follows:

The following document will be read aloud in every Utah County Precinct Caucus before elections and signed by all delegates and precinct officers.

Standing Rule # (to be numbered by the Secretary)

Precinct Delegate and Officer Agreement

To Be Read in All Precincts before Elections and Signed by All Officers and Delegates

I, _____, accept the duties of Republican Delegate or

Officer of Utah County Precinct _____ . I agree to:

For All:

- Provide my current telephone number and email address to the County Party, including future changes, which may be published for candidate use.
- Receive mail, email, texts, and phone calls from candidates and Party leaders.
- Attend training meetings for further instruction (in-person, online, or pre-recorded).

For Delegates:

- Attend an all-day state and/or county convention each year of my two-year term and be prepared to cast an informed vote on candidates and issues including resolutions, and changes to the bylaws and platform.
- If unable to attend the convention, I will notify my Precinct Chair as early as possible so that an alternate can attend the convention.
- Actively seek out information on every candidate in my jurisdiction and choose the best candidate regardless of any pre-caucus candidate preferences.

For Precinct Chairs and Vice Chairs

- Promote the Republican Party, potentially to include, voter registration drives, fundraising, and distributing candidate information to all voters in my precinct such as by email, social media, fliers, and knocking on doors, usually at my own personal expense.
- Assist our Convention nominees in the primary and general election, including distributing candidate materials. If I personally oppose a particular candidate, I will delegate this to others in my precinct.
- Attend Quarterly (or more) Central Committee meetings for two years.

Name: _____

Cell Phone: _____

Email Address: _____

Home Address: _____

City: _____ Zip code: _____

Signature: _____

Aaron Bullen moved to strike the first two bullet points under “For Precinct Charis and Vice Chairs”.
After some debate, the Previous question was ordered.
The amendment was lost

Steve Sparti moved to strike the words “including distributing candidate materials”.

Mark Hailstone moved the Previous Question on all pending questions.

The amendment to strike the words “including distributing candidate materials” was lost, with 63 in favor and 88 opposed.

The motion to adopt the standing rule was adopted by majority standing vote.

Adjourned 1:35 pm

The next Central Committee Meeting will be April 20th, 2023

Important dates:
March 9: Delegate Training, Saturday 9:00 a.m. at Mountain View HS
March 9: Meet the Candidates 10:00 a.m. – 1:00 p.m. at Mountain View HS
March 26: Meet the Candidates 5:30 p.m. – 8:30 p.m. Provo City Library
Additional Meet the Candidates TBD – Check ucrp.org calendar regularly
April 20, 2024: County Nominating Convention, Mountain View High School, Saturday 9:00 a.m.
April 27, 2024: State Nominating Convention, Salt Palace Convention Center, Saturday 9:00 a.m.

Parliamentary Tips

- Motions before Debate
- The person making a second only agrees that it should be discussed
- Once debate begins the Second is immaterial

1

7 Subsidiary Motions – Rank Order

Lay on the Table
Previous Question
Extend or Limit Debate
Postpone Definitely
Refer to Committee
Amend
Postpone Indefinitely

The previous question closes the main motion to any action below that on this chart
parliamentarian.com

2

2024 Caucus Training

Keri Guinn
UCRP Education Officer

3

VOTING PRECINCT CAUCUS
PRESIDENTIAL PREFERENCE POLL

March 5, 2024

Check-in begins at 6:00 pm

Meeting begins at 7:00 pm

4

Purpose of Caucus

- Presidential Preference Poll
- Elect State Delegates, County Delegates and Alternates
- Elect Precinct leadership

5

Caucus size will vary!

6

Remember the Objectives of Caucus:

- To be FAIR, EFFECTIVE, EFFICIENT (Robert's Rules of Order)
- To educate voters in the precinct about the importance of the Caucus Convention System
- To educate voters in the precinct about the Republican Party Platform and the principles we believe in as a party – the values that unite us
- To elect representatives who reflect the values of the voters in the precinct who understand the duties and responsibilities of the Precinct Officer or Delegate position and promise to their friends and neighbors that they will fulfil those duties and commitments

7

Rules of Order

- The State Party, through its governing documents (bylaws section 10.0 A,B,C), sets the rules for neighborhood caucus elections. These rules are created to promote a welcoming, open, and efficient neighborhood caucus election experience
- **The rules are also designed to create a standardized procedure throughout the State and to ensure a fair and level playing field for all attendees. These rules cannot be suspended in whole or in part**
- Every participant has an opportunity to speak to an issue once before anyone can speak twice. If time limits on debate/speaking become necessary they can be imposed by a majority vote of the participants
- A motion to adjourn is out of order while business is pending
- No petitioning or signature gathering will be permitted inside of caucus proceedings or the facilities reserved for caucus business

8

Strength of the Party

Data = Communication

9

Donate UTGOP

Donations!!!!

10

1-2 Weeks Before Caucus Night

- Advertise Caucus Night
  - Put up signs
  - Post on social media
  - Distribute a second flyer explaining caucus and the duties of precinct officers and delegates, remind them to check their voter registration to make sure its updated, what to bring
- Review the caucus packet & know the caucus rules
- Visit your location if you haven't already
- Make sure all volunteers are trained
- Encourage precinct members to pre-register
- Gather Your Materials
  - Caucus packet, wristbands & signs from HD
  - Nametags (optional)
  - Ballots & Ballot Boxes (Gallon sized reclosable bags work)
  - Sharpies
  - Tally Sheets/Instructions
  - Pens & Pencils
  - Laptops
  - Voter Registration Forms
  - Precinct Maps
  - American Flag (if needed)
  - Extra tables, extension cords
  - Copies of handouts, sign-up sheets, attendance rolls

11

Second Flyer

- More detailed information about caucus, presidential preference poll
- Include location & check-in time 6:00 pm
- QR code and information on pre-registration
- Reminders to bring photo ID, donations, notebook and pen

12

" I didn't have any idea who I was going to vote for ... then I saw a *LAWN SIGN* ... "

13

Day Before Caucus

- Print out back-up check-in lists (Kirby Glad has more information)
- Print out pre-registration forms (optional – printed by House District Chairs)
- Print out and prepare absentee/out of state military and religious ballots (if applicable)
- Print out any handouts/instructions/ballots/forms/charts (it is a good idea to print each type of handout on a different colored paper)
- Make/print signage (coordinate with House District)
  - Precinct name
  - Arrows
  - QR codes
- Finish gathering materials
- Remind your volunteers time, location, what you need them to bring
- Caucus supplies are provided by the Precinct leadership, and are considered an "in-kind" donation. If needed, caucus hosts can reach out to members of the precinct for supplies donations

14

Caucus Night set-up 5:00 pm

- Make sure you have signs at the entrances of the buildings that identify which caucuses are meeting in the building and in which room(s)
- Please use blue painter's tape!
- Have an usher at the outside entrances helping answer questions and reminding them to quickly pre-register if they haven't already
- Make sure you have plenty of posters/signs identifying your precinct room and check-in area
- Arrows are extremely helpful!
- Post several QR code signs as many places as possible so multiple people can be using them

**Note: It is an option for multiple caucuses in the same building to meet together for the beginning of the caucus meeting and then split up at nominations and elections time*

15

Caucus Night - Room set-up

- Set up check-in tables, chairs and equipment
- Designate area and set up tables for ballot counting
  - Tally sheets & instructions
  - Pens
  - Paper
  - Sticky note pad (for separating ballots into piles)
- Set up projector/tv for playing UCRP platform video (optional)
- Designate table/area for sign-up sheets, handouts and caucus attendance roll
- Set up speech area
  - with mic and speaker (if needed)
  - white board w/dry erase markers
  - ballots and ballot boxes (or clear gallon-sized reclosable bags)
- Post or write convention dates – there is no sense in participants running for a delegate position if they cannot attend the convention(s)
- Post a **voided** blank copy of the Presidential Preference Poll ballot inside the precinct location
- Make sure your volunteers are there by **5:30 p.m.**!

16

Extras

- Ideas for going above and beyond with your caucus:
  - Create a handout with your precinct's elected officials and their conta
  - US Constitution trivia
  - Utah Government trivia
  - Hand out copies of the Bill of Rights
  - Hand out pocket Constitutions
  - Make a patriotic playlist and play from a Bluetooth speaker between 6-7 as people wait for the meeting to start
  - Comic relief
  - Have patriotic or informative videos playing, or create a slide show with information, trivia, etc. that loops from 6-7
  - NAMETAGS (these can be purchased off Amazon pkg 390 for $5.99)

17

QR Codes

- Have several QR codes posted for participants to be using before they check in:
  - Precinct Locator (to make sure they are in the right place)
  - vote.utah.gov (to prove their registration)
  - Pre-registration – ucrp.org – link on home page (even that night in line)
- After they check in:
  - Donate to Utah Republican Party
  - ucrp.org (to educate voters that UCRP has a new and improved website!)

18

Precinct Locator

19

vote.utah.gov

20

ucrp.org

21

Check-in Tables set-up

- Supplies:
  - Pens
  - Clipboards
  - Sharpies (if doing nametags)
  - Extra phones, tablets, laptops (hot spot if possible)
  - Registered voter lists - printed
  - Registration forms & basket or box for completed forms
  - Wristbands
  - Nametags
  - Presidential Preference Ballots
  - Copies UCRP Platform
- Four types of voters:
  - Pre-registered
  - Voters who pre-register while in line
  - Absentee ballots, military & religious ballots (box or envelope to put in after verifying)
  - New Registration
    - New voter – registering for the first time
    - Moved into precinct
    - Affiliating as Republican from "unaffiliated"

22

Who can participate at caucus? (State Party Constitution Article 1)

- A Utah citizen who resides in the precinct
- 18 by this year's general election – Nov 5, 2024
- Registered Republican
  - Unaffiliated may affiliate that night – fill out registration form
  - New registrations may register that night – fill out registration form
    - New residents must show proof of address
  - May not be an officer, delegate, candidate or registered affiliated voter of any other rival political party

**Note – anyone may attend and observe the caucus as long as they do not commit a breach of decorum and provided there is available space for all credentialed participants. If needed, an individual may be asked to leave by the Caucus Host.*

23

Pre-registration

- Every single person will need to pre-register for caucus
  - Name (same as voter registration, Driver License –should match)
  - Voter ID (look-up)
  - Date of birth
  - Home address (should match voter registration)
  - Email
  - Cell phone
  - Check box for absentee
  - Check box to volunteer – election judge, campaigns
- The system will automatically check the information entered with live registration lists located on Lt. Governor's website (including withheld voters)
  - Address is accurate
  - Affiliated as Republican
  - Registered to vote
- Automatically receive an email and text message "credential" which confirms:
  - Name
  - Party affiliation
  - Precinct
- Notify those of another party that they will not be able to participate

24

Check-in process

- Voter shows “credential” on their device
- Shows photo ID
- Match the information on “credential” to photo ID

Then:

- Sign the pre-registration form
- Put on a wristband (provided by county)
- Give them a name tag (optional)
- Give them a Presidential Preference Poll ballot
- Hand them a copy of UCRP Platform

25

New Registration

- Must attend in person
- Fill out printed registration form
- Have a sample form available to view with required fields highlighted for quick reference to ensure it is completely and properly filled out
- Must bring proof of address
  - Recent utility bill or other bill, or property tax form
- Must show government-issued photo ID

26

Absentee Ballots

- Registered Republican qualified to participate
- Has an unavoidable conflict that prevents them from attending in person
- May ask a registered republican who also lives in the precinct and is a qualified participant to bring an absentee ballot to caucus on their behalf
- A participant may bring a maximum of 3 additional ballots of neighbors in the precinct
- May bring any absentee ballots from household members residing at the same address
- A precinct chair or caucus host may receive any number of absentee ballots from voters in the precinct

27

Absentee Ballots continued…

- Must pre-register, request an absentee ballot during the process by marking the “absentee” box
- Ballot will contain
  - Names of qualified Republican Presidential Candidates
  - Blank spaces for delegate and leadership positions
- It is incumbent on the absent participant to know and vet potential delegate and leadership candidates and write in their names in the relevant place on the ballot

28

Absentee Ballots continued…

- Absentee ballot must meet the following conditions to be valid:
  - Sealed in an envelope with a signature of the voter across the seal
  - Be accompanied by a photocopy of the absent participant's government –issued ID and their credential or email receipt from the pre-registration process
  - ID and credential can be attached to the outside of the envelope – verify signature and return the photo ID to participant who brought it
  - The name on the ID must match their voter registration file. If it does not match, the absent participant must provide the correct address that matches their voter registration file
  - The Caucus host must be able to verify their voter registration status and affiliation to the Republican Party
    - Via credential from pre-registration
    - Lieutenant Governor's website (vote.utah.gov)
- Valid ballots shall be included in all applicable rounds of voting

29

Military & Religious Out-of-State Ballots

- Must be registered Republican
- Must pre-register, request an absentee ballot during the process
- Request must be made 72 hours before the caucus begins to ensure it is counted
- Must specify what specifically is prohibiting them from attending in person
- Once the person is verified in the pre-registration process, they may cast their "ballot" via email
- The caucus host and deputy host (vice-chair) will ensure that the ballot is included in all rounds of voting

30

After Check-in

- Attach a wristband (provided by county) as an official voting credential - voters MUST be wearing a wristband in order to cast a ballot
- Issue a nametag (if desired)
- Hand them a Presidential Preference Poll ballot
- Hand them a copy of the Party Platform
- Direct them to the table with sign-up sheets, caucus attendee rolls, information, etc.
- You may want to have the UCRP platform video *(big thank you to Scott & Wendy Hart)* playing during the check-in hour until the meeting begins at 7:00 pm. This video is available for download on ucrp.org under "Caucus Night" "Additional Resources"

31

Check-in begins at 6:00 p.m. (Summary)

- Pre-registered
  - Photo ID
  - Show "credential" in email or text
- Voters who pre-register that night
  - Step out of line and pre-register
  - Photo ID
  - Show "credential" in email or text
- Voters who are not registered, or who are "unaffiliated"
  - Address on Photo ID is not accurate, moved into precinct and have not updated their voter registration, or affiliating as Republican will need proof of address
    - Recent bill or County Property Tax Notice
    - Photo ID
    - Fill out voter registration form
  - Voters who have "Withheld" status (only an address will show on printed list)
    - Voter looks up voter registration on vote.utah.gov and shows registration information
    - Photo ID
- Absentee ballots, military and religious ballots
  - Compare signature across the seal of envelope with photocopy of photo ID
  - Hand photocopy of photo ID back
  - Set in box or envelope - turn over to election judges

32

If System Goes Down!

- Use printed sign-in sheets
  - Print Sign-in sheets in VoterClick https://youtu.be/l12uGK47RMw
  - Show photo ID
  - Sign in
- If not on list
  - Use vote.utah.gov (if it is working) to prove voter registration
  - Show photo ID
  - Sign in
- New voter, moved, affiliate as Republican
  - Fill out registration form
  - Show proof of address
  - Show photo ID
  - Sign in

33

Agenda

- The State Party sets the agenda (State Party bylaws section 10.0 A,B & C)
- The individual precincts do not adopt or amend the agenda
- Only the business set forth in the agenda may be conducted at this meeting
- Each meeting will follow the same format

34

Agenda - Meeting begins 7:00 p.m.

- Welcome/Introductions
- Prayer & Pledge - Assign before meetings starts
- Reading of the State or County Platform (or show video)
- Review of Rules, Procedures, Duties of Precinct and Delegate Positions
- Presidential Preference Poll Balloting open (per state instructions)
- Nominations and Elections for:
  - Precinct Chair
  - Precinct Vice Chair
  - Precinct Secretary /Treasurer
  - State Delegates (and alternates)
  - County Delegates (and alternates)
- Other Business as directed by State and/or County Parties including solicitation of donations
- Select Election Judges
- Presidential Preference Poll Balloting closed (after all ballots are cast – per state instructions)
- Adjournment of the Meeting
- Counting of Presidential Poll ballots

35

Presidential Preference Poll

- Presidential Preference Poll ballots may be collected at any time during the meeting
- Balloting shall be kept open through the adjournment of the meeting
- Ballots shall not be accepted after the meeting has adjourned
- The meeting shall not be adjourned if there are individuals waiting to cast their ballot
- The caucus host may designate one or more poll watchers to observe the counting of the ballots
- Qualified participants may volunteer to count ballots
- The results of the Presidential Preference Poll for that precinct shall not be reported until the meeting has adjourned, and then only the results for that precinct may be shared with the qualified participants for that precinct
- All those who pre-registered will automatically receive an email with the results

36

Presidential Poll continued…

- A ballot will be available on the state party website
- Official ballots printed by the participant may be accepted
- Write-in candidates are not allowed
- Only one candidate may be chosen on the ballot
- A ballot that indicates a vote for more than one candidate will be spoiled
- Participants are only allowed one vote
- Voters *must* bring a valid government –issued picture ID

37

Nominations

- Ask for a final credential count from the check-in table volunteers. Ballot counters will record the number (make sure each round of balloting never exceeds the number credentialed)
- **Read the duties of the office/position** before opening nominations – make sure to stress that it requires a significant time commitment
- Nominations can be made in advance or be taken from the floor
- Self-nominations may be made on a sign-up sheet prior to the meeting
- Write on the board the names of those who signed the self-nomination sheet, then open nominations from the floor
- Candidates may self-nominate or be nominated by someone else – seconds are not necessary
- Only participants may nominate
- Only those qualified to participate may be nominated
- A nominee need not be in attendance
- Nominations are to remain open until no additional nominations are offered
- All candidates must be willing to accept the nomination and agree to the duties and time commitment of the position
- Keep a visible list (on whiteboard) of all current candidates

38

Speeches

- Candidates get 30 seconds to address the caucus, unless a majority of the caucus wants to give them more time.
- The caucus may also choose to ask them for information such as:
  - Support for the party platform – what principles and values are important to them?
  - Why are they running?
  - Positions on issues of interest
  - Employment – past and present
  - Personal views
  - Are they committed to putting in the time and work to do the role properly?
  - Will they attend all the meetings and conventions that are expected of them?
  - Has a specific candidate asked them to be a delegate for them?
- Questions such as “who would you vote for?” or “will you vote for so-and-so in the convention?” are not appropriate. Delegates must vet the candidates, and give <u>all</u> of them a fair chance before deciding how to vote

39

Elections

- All delegate and precinct leadership elections shall be determined by majority vote (majority = an integer greater than half)
  **Note: majority threshold guarantees that more than half of the precinct support a candidate to represent them. This eliminates outliers that do not truly represent the precinct.*
  **Ties shall be determined by a coin toss*
- The precinct may choose the method of voting:
  - Multiple round voting
  - Preference voting

  **Note: the precinct may make this decision once for the whole evening, or before each election. For this reason, the caucus host needs to be prepared for both multiple round and preference voting*
- Voting will be by secret ballot in contested races
- Election results can be declared by *acclamation* if only one nominee is submitted for any given position, or the number of candidates is less than or equal to the number of seats

40

Elections

- The precinct may also choose to bundle the precinct officer/delegate positions (by majority vote). Here is how they come automatically:
  - Precinct Chair is also a State Delegate and a County Delegate
  - Precinct Vice-Chair is also a County Delegate

  However, your precinct can vote to *bundle* a state delegate position with the vice-chair, or combine the state and county delegates. The secretary and treasurer position may also be combined and/or bundled with a delegate position.

  **Note: County Officers, House District Officers and Committee Members are already County Delegates*

41

Make sure the candidates are vetted

42

Elections

- After the candidate speeches and questions, you will then get a credential number from the check-in table and declare balloting open (usher will stand at the door during balloting)
- Voters must show their wristband, one ballot collector will mark the wristband while the other ballot collector will hold the ballot box/gallon bag and accept the ballot
- After everyone has had a chance to vote, you will close balloting
- Ballots will be turned over to ballot counters (non-candidates), including absentee ballots & military and religious ballots. Caucus host or their designee shall open all *absentee ballots* at the beginning of the precinct meeting and sort them into their respective elections to ensure they are counted
  - Ties are determined by a coin toss
  - Each candidate may provide a poll watcher if they choose
- While you wait for ballots to be counted, you may take nominations and hear speeches for the next race (verify **caucus attendee rolls** and **donation envelopes** are being filled out and passed to everyone)
- Announce number of votes in order of nominations – congratulate winners
- Make sure winners know the dates and times for the county and state conventions (these dates should be posted in the room before check-in)
- Be sure to elect alternates for state and county delegates. They must win by a majority vote and in ranked order (UCRP Bylaw 6). The state delegates may be elected to serve as alternates for county delegate, and the county delegates may be elected to serve as alternates for state delegate

43

Adjournment of Meeting

- Make sure you have county election judge volunteers – they do not need to be voted on
- Thank everyone for coming and participating
- If there are no more participants waiting to cast their PPP ballot, declare balloting closed
- Adjourn the meeting
- Newly elected Precinct Officers and Delegates – don't leave yet!
  - Collect personal data – please verify text and email before they leave
  - Make sure all delegates sign the Delegate Agreement
  - Distribute handouts describing their duties, and upcoming events they need to attend
  - Invite them to regularly check their email and attend training, and "Meet the Candidates" events
- Count Presidential Preference Poll ballots

44

Presidential Preference Poll Ballot Counting

- Caucus host shall count the ballots in the same room as the caucus was held and in the presence of any attendee who wishes to watch
- If ballots are turned in at the beginning of the meeting, the caucus host shall ensure secure supervision of uncounted ballots by at least two assistants
- All presidential preference ballots, including absentee, shall be counted together in the precinct after the adjournment of the meeting
- Report the results on the state party "Presidential Preference Poll Results Form"

45

Reporting Results

- Caucus host is responsible for reporting the results of the Precinct Officer, Delegate and Presidential Preference Poll elections to their respective House District Chair
- Tally the results of each race on the provided tally sheets
- Caucus host shall place all ballots with accompanying tally sheet related to each election in a separate sealed envelope or zip closure bag
  - Presidential Preference Poll – brown envelope with clasp provided by county – print name, precinct, date, time, and then sign the Chain of Custody form on envelope
  - Every other election – each precinct leadership position, state delegate, county delegate, alternate delegate race – in a separate sealed bag or envelope with accompanying tally sheet labeled with position, precinct, & House District. Precinct Chair keeps for 1 year
- Precinct Chairs will take a photo of all ballot reporting forms

46

Reporting Results continued…

- House District Officers will be responsible for uploading the results to the Utah GOP electronic data system
- County Party leadership will review the results electronically before they are considered official and shared with the public
- Presidential Preference Poll results will be shared by the State Party only once all precincts within all counties have reported
- Only pre-registered voters will receive election results by email, if a valid email address was provided
- The results will also be published on the state party's website homepage
- The county party shall securely store the ballots for the Presidential Preference Poll

47

After the Meeting

- Collect all your paperwork, ballots, extra wristbands, etc.
- **Take pictures of everything** before submitting it at the end of the night – the originals will not be returned to you
- Take down all posters, QR codes, and tape
- Fold up chairs and tables, put away, straighten up the room – leave it nicer than you found it
- Leave a thank you note

48

Deliver These to Your House District Officers

- Presidential Preference Poll ballots & tally sheets
- Presidential Preference Poll Results form – filled out completely & signed
- Unused wristbands
- Donation envelope – make sure the money is counted, with a witness, the envelope is sealed, and signed across the seal by both the counter and the witness, and precinct information is written on the envelope
- Precinct Officer/Delegate information form filled out – FILL IN YOUR PRECINCT NUMBER, be sure you have PHONE NUMBER AND EMAIL for all elected officers and delegates
- Delegate Agreements –filled out and signed
- Caucus Check-in sheets (**all** sheets with signatures)
- Caucus Attendee Roll
- Completed Voter Registration Forms
- Election Judge sign-up form
- **Don't throw anything away! Turn everything in to your HD!**

49

The newly elected Precinct Chair will take office at the conclusion of the meeting

50

FOR MORE INFORMATION AND DOWNLOADABLES GO TO ucrp.org

51

CAUCUS PROVIDES A TREMENDOUS OPPORTUNITY!

Let's take advantage of the great opportunity we have with caucus night. The Presidential Preference caucus is usually a very heavily attended caucus which gives our party the opportunity to make it a productive, enjoyable, educational night and leave a good impression on those who may not be as active in the party. Let's make them want to be a part of what we're doing!

52

Officer Reports:
Finance/Fundraising

Mark Cluff

53

54

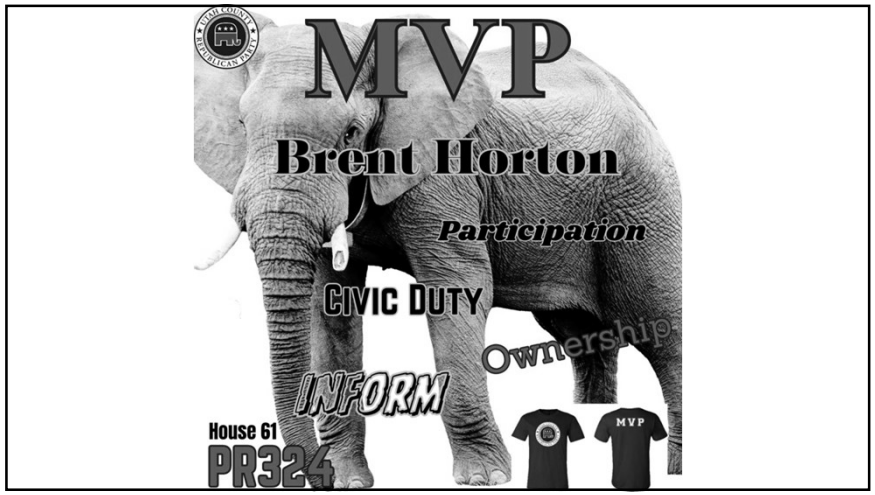
Next Elephant Society:
March 21, 2024 @ 7:00 p.m.
Jim's Family Restaurant
U.S. Senate Candidates

55

Officer Reports: Chair

Cristy Henshaw

56



57

58

SOCIAL MEDIA

1. **Follow the UCRP Facebook** page. We will be posting the digital promotional flyers for caucus night on the UCRP Facebook page. Repost them to your precinct FB page.
2. **Follow our Instagram page** for updates, fun stuff, #wheresyourpartyat, candidate events, etc.
3. After caucus, UCRP will be creating a **2024 UCRP Delegate** page on Facebook that delegates will get invited to.
4. On caucus night, **invite all caucus attendees to follow/join your precinct page** for community dialogue, reporting, discussion and to follow delegates through the caucus/convention process as they attend Meet & Greets, Mix N' Mingles, Debates, etc. Keep your precinct involved.

- Make sure to **add your House Chair** as an Admin on your page.

59

Officer Reports: Secretary

Kirby Glad

60

Accountability and Neutrality

Bylaw 5

All elected and appointed Party officers, . . . agree to: 2. Publicly support only Republican candidates for partisan public office. (Does not apply to Presidential)

Bylaw 9 - Officers and Delegates

Legislative District and Precinct levels officers must likewise be neutral, but only when using their party office titles either verbally or in writing.

61

we do hereby establish this Constitution . . to

1. **support local, state and national Republican Parties; to seek,**
2. **support and elect capable and effective Republican candidates for elective public office;**
3. **and to govern the affairs of the Utah County Republican Party.**

We do not get invovled with issues using the party logo or party titles.

62

What is a Standing Rule

"Rules which are related to the details of administration". e.g. instructions to officers

Can be adopted or changed the same as any main motion.

Should be published with bylaws.

63